

## Intent to Submit a Proposal/Bid for the Comprehensive Communications for Assessment RFA

Return this Intent to Submit if you plan to submit a proposal/bid to continue in the competitive process for the contract to complete all work required for the Comprehensive Communications for Assessment RFA, as advertised in the California State Contracts Register. The CDE shall only accept proposals for which it has received Intent to Submit form. This Intent to Submit must be received by mail or fax no later than 1:30 p.m. Pacific Time (PST) by May 27, 2003 at:

California Department of Education  
Standards and Assessment Division  
1430 N Street, Suite 5408  
Sacramento, CA 95814  
Attention: John Carey  
Fax: (916) 319-0968

\_\_\_\_\_ I/We intend to submit a proposal/bid for a contract to complete all work required for the Comprehensive Communications for Assessment RFA.

Name of Firm: \_\_\_\_\_

Individual Contact: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Address City Zip

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

E-mail address: \_\_\_\_\_

### QUESTIONS

The purpose of this Intent to Submit is to provide us information to plan adequately for the review of the proposals and to specifically elicit from you questions that must be of concern to all bidders. Questions, requests for clarification, concerns, and comments from applicants related to this Request for Applications (RFA) must be prepared and submitted in writing, noting the page number(s) and section(s) from the RFA, and accompanied by the name, fax number, and e-mail address of the person to whom the responses are to be sent. CDE shall make every effort to answer all questions received. The written response will include a list of all the questions submitted. This response will be posted on the CDE website and will be e-mailed only to the parties that submitted an Intent to Submit form, therefore e-mail addresses must accompany written questions. **All questions must be received by John Carey no later than 1:30 p.m. PST on May 22, 2003, at the fax number noted above, or by e-mail (jcarey@cde.ca.gov).**

\_\_\_\_\_  
Signature of Bidder's Representative

\_\_\_\_\_  
Date of Submission

\_\_\_\_\_  
Title of Bidder's Representative